

MILLBRAE RACQUET CLUB

HOUSE AND COURT RULES

The Board of Directors prefers not to establish elaborate rules or a special system to govern the use of the tennis courts. Toward this end, it is expected that all members using the facilities of the Club will extend courteous consideration to others and carefully observe the rules outlined below. The Board of Directors will supervise the proper use of the tennis courts and rule on all situations concerning the application of these rules; all such rulings are final.

GENERAL RULES:

- a.** The last person leaving the Club is responsible for insuring that the main entry doors, clubhouse, and tennis courts back gates are locked. The heaters, lights, fans, television and all appliances in the clubhouse must be off.
- b.** The hours of operation are between 8:00 a.m. and sundown.
- c.** No parking is permitted on Santa Paula Avenue.
- d.** No smoking is permitted on the tennis courts or in the clubhouse.
- e.** No food, drinks (other than water), glass or metal containers, or gum is allowed on the tennis courts.
- f.** Unsupervised children under the age of 12 are not allowed on the courts or to be left unattended in the clubhouse.
- g.** No pets are allowed at the Club.
- h.** All members are required to clean up after themselves and their guests.
- i.** When entering the courts (other than court 1), the back gates should be used.

USE OF THE TENNIS COURTS:

- a.** Members and guests using the Club facilities do so at their own risk.
- b.** All tennis court usage is on a first come first use basis. However, to hold a court for singles, BOTH players must be at the Club ready to play; to hold a court for doubles, all FOUR players must be at the Club ready to play. Incomplete groups of players may take an open court to practice and/or warm up; however, they must surrender it to a complete group if so requested before their absent players appear.
- c.** All players must sign-in on the blackboard located outside the clubhouse. Both the member's name and the time of commencement of play must be recorded.

d. WAITING TO PLAY: Upon arrival at the club, or after completing the allowed amount of play and preparing to wait for another court, players must sign up on the waiting list on the sign-in blackboard. Although on-court players are required to yield their court to waiting players when their allowed play has been completed, waiting players should take responsibility for ascertaining which court should next be available; they should do so by requesting – without unduly interrupting play – the match status of on-court players, based on those players’ sign-in times.

e. WARM-UP: Rallying before a match must be limited to 5 minutes when players are waiting to play. The 5 minute time limit begins upon the arrival of the first player on the court. Stretching exercises should be performed prior to taking a court.

f. LENGTH OF MATCHES: When others are waiting to play, and no other courts are available, all tennis matches in progress must be limited to a maximum of two standard sets. A twelve-point tie-breaker must be used at six-all of all sets. If two sets have been completed, with no one waiting for a court, and a third set has been started, the third set (only) may be completed.

g. YIELDING THE COURT: If the allowed amount of play has been completed, and players are waiting for a court, the players on court must voluntarily yield their court to waiting players.

h. CONTINUOUS PLAY: Play must be continuous at all times. Excessive talking or resting between games and changeovers is discourteous to other members waiting to play.

i. RALLYING: When others are waiting to play, rallying must be limited to one hour when no sets are to be played.

j. NUMBER OF TENNIS BALLS: The maximum number of tennis balls shall be limited to one can of balls, or the equivalent, per court, except court #5. On court #5, no limit is set on the number of tennis balls that can be used as long as court 4 is not occupied. If court 4 is occupied, only one can of balls is allowed on court #5 (except when the ball machine is used, subject to the consent of the players on court 4, as per Section 4d below).

GUESTS:

a. GUEST SIGN-IN: All members are required to register their guests in the guest book located in the clubhouse. All members must sign-in guests **prior** to commencement of play.

b. NUMBER OF GUESTS: Members are allowed to invite up to three guests at any time.

c. GUEST CHARGES: Guest charges will be billed at the rate of \$5.00/guest per visit.

d. The last Sunday of every month shall be designated as free guest day. Members may invite up to three guests to play tennis for free.

e. Violation of the guest rules can result in the loss of guest privileges.

USE OF BALL MACHINE:

- a. The use of the ball machine is restricted to court #5.
- b. Use of the ball machine is limited to members and their guests only.
- c. Open play has preference. If members are waiting for a court or if other members are waiting to use the ball machine, 30 minutes of usage may be completed.
- d. The ball machine shall not be used if court 4 is being used except with the consent of the players on court #4.
- e. Upon completion of play/use, all the tennis balls must be picked up, and the ball machine must be returned to the storage area.
- f. It is the responsibility of anyone using the ball machine to keep track of any tennis balls from other courts that encroach on to court #5 and return them as soon as possible consistent with proper court etiquette.
- g. Authorized tennis lessons by the Club Pro take precedence in the use of the ball machine.
- h. If court #5 is being used for regular play and there is another open court, members wishing to use the ball machine may courteously request that the players on court #5 move to another open court. Every effort should be made to accommodate such a request from another member.

DRESS CODE:

- a. All members must maintain proper tennis attire at all times while at the Club.
- b. Proper tennis shoes must be worn at all times while using the tennis courts.
- c. Changing of clothes must be confined to the locker rooms (bathrooms) only.
- d. Members are responsible for insuring that their guests conform to the proper tennis attire while at the Club.

TENNIS LESSONS AT MRC

- a. In general, the only person authorized to provide tennis lessons at the MRC facility is the MRC Club Pro as approved by the Board of Directors; no group lessons, clinics, or private lessons may be conducted at the Club by any other person without the approval of the Board.
- b. Lessons will normally be given on court #5. If other courts are open, the Club Pro may conduct lessons on a court other than court #5 as long as it does not unduly interfere with play on adjacent courts. However, the ball machine may only be used on court #5. Lessons in progress on another court should move to court #5 if the other courts fill up for regular play.
- c. If court #5 is being used for regular play, and there is another open court, the players on court #5 should (at the request of the Club Pro, made for the purpose of conducting a tennis

lesson on court #5), at the earliest convenient point in their play, move their game to an open court.

d. Lessons already in progress on court #5 take precedence over players waiting for regular play.

e. Pre-scheduled clinics take precedence over regular play.

MILLBRAE RACQUET CLUB TENNIS ETIQUETTE

- 1.** Proper court etiquette must be observed at all times.
- 2.** Loud, excessive talking and/or shouting that might distract other players is not allowed.
- 3.** The use of any offensive language is not allowed at any time.
- 4.** You should always give the benefit of doubt on all close line calls to your opponent.
- 5.** If a ball goes onto another court, wait for the players on that court to return the ball to you. Do not attempt to retrieve the ball.
- 6.** While playing tennis, you should make every attempt (without disturbing other players) to prevent tennis balls from going onto other courts whenever possible.
- 7.** When returning a ball to another court, the correct way is to give them the ball on one bounce. Do not return the ball while play is continuing on the court.
- 8.** In between points, you should send the balls directly to the server (or in doubles to the net player) directly. Don't make your opponents chase the balls.
- 9.** With people waiting to play, tennis should be continuous. Do not stop at the net to 'chat' at the changeovers.
- 10.** The 90-second time limit for all changeovers, and the two-minute time limit between sets, should be maintained at all times.
- 11.** Always be considerate of those waiting to play.
- 12.** Always be certain your opponents are ready before serving.
- 13.** You should not return serves that are clearly out. Keep balls on your side of the net.
- 14.** Always observe all the court rules, and insist that others do the same.

CHARTER MEMBERS

Since the Millbrae Racquet Club was established in 1976:

Isidore & Dorothy **Galante**
30 Country Club Dr.
Hillsborough, CA 94010
(650) 348-5590

Don & Carol **Hennig**
46 El Cerrito Ave.
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Joanne **Soberanes**
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New Members / Friends/ Notes: